

**Minutes of Special and Regular Meeting of Tuesday, June 10, 2014**  
**One Twin Pines Lane, Belmont, CA and Disney's Wilderness Lodge 901 Timberline Dr,**  
**Lake Buena Vista, FL 32830 (Teleconference location of Mayor Lieberman)**

**CLOSED SESSION CALL TO ORDER: 6:00 p.m.**

**COUNCILMEMBERS PRESENT:** Wright, Reed, Stone, Braunstein, Lieberman (via phone)

**COUNCILMEMBERS ABSENT:** None

**CLOSED SESSION:**

- A. Conference with Labor Negotiator, Greg Scoles, pursuant to Government Code Section 54957.6: BPOA (Belmont Police Officers Association)
- B. Conference With Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1), Two Cases: 1) Baka v. City of Belmont, San Mateo Superior Court No. CIV 523248; 2) Vinarskiy v. City of Belmont, San Mateo Superior Court No. CIV 527021

**ADJOURNMENT** at this time being 6:30 P.M.

**Terri Cook**  
**City Clerk**

**REGULAR MEETING**

**CALL TO ORDER: 7:05 p.m.**

**ROLL CALL**

**COUNCILMEMBERS PRESENT:** Wright, Reed, Stone, Braunstein, Lieberman (via Skype)

**COUNCILMEMBERS ABSENT:** None

**PLEDGE OF ALLEGIANCE**

Led by City Attorney Rennie

**REPORT FROM CLOSED SESSION**

City Attorney Rennie announced that the Closed Session will be continued after the regular meeting.

**PUBLIC COMMENTS AND ANNOUNCEMENTS**

**Charles Merian**, Belmont resident, spoke regarding the proposed modifications to the cell facility on Notre Dame Avenue.

**Judy King**, Belmont Park Boosters, announced the upcoming summer concert series.

**Perry Kennan**, Belmont resident, spoke regarding the posting of meeting notices on the City's web

site and the landscaping at the Ralston/Highway 101 interchange.

### **COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS**

Councilmember Stone spoke regarding the Seniors on the Square event in Redwood City.

Councilmember Reed thanked the elementary school staff for recent education time.

Vice Mayor Braunstein announced: 1) Carlmont High School softball won the CCS championship, 2) meeting cancellation for June 24, 2014

### **COMMENTS ON ON CONSENT CALENDAR**

Councilmember Reed explained that at the May 27<sup>th</sup> meeting he did not indicate why he voted no on the PG&E Energy Efficiency item. He clarified that he supports energy efficiency but wanted to seek additional vendors for potential cost savings.

**Laura Fannuchi**, HIP (Human Investment Program) Housing thank for consideration of HIP Housing contract.

### **ITEMS APPROVED ON CONSENT CALENDAR**

Minutes of Special and Regular City Council Meeting of May 27, 2014

Adoption of Ordinance 2014-1076 of the City of Belmont Amending the Conceptual Development Plan (CDP) for the Island Park Planned Unit Development Related to the Autobahn Motors Dealership Reconstruction Project at 700 Island Parkway (Appl. No. 2013-0047) - 2nd reading and adoption

Resolution 2014-084 Approving a Purchase Order for Thermoplastic Striping for Road Markings at Various Locations City-Wide for an Amount not to Exceed \$25,000

Resolution 2014-085 Approving Plans and Specifications, Authorizing Advertisement for Sealed Bids, Authorizing the City Manager to Execute a Contract to the Lowest Responsible Bidder for an Amount not to Exceed \$90,000, and Approving a Construction Contingency not to Exceed \$9,000, for the Ralston Avenue and Harbor Boulevard Storm Pump Stations Lids Replacement Project, City Contract Number 2014-522

Resolution 2014-086 Authorizing the Filing of an Application for Funding Assigned to the Metropolitan Transportation Commission for Completion of the Belmont Village Implementation Plan and Committing Any Necessary Matching Funds Not to Exceed \$110,000 and Stating the Assurance to Complete the Project

Resolution 2014-087 Authorizing Extension of HIP Housing Service Contract for Fiscal Years 2015 and 2016

Resolution 2014-088 Authorizing the Issuance of a Purchase Order to ESRI Inc., Procuring Annual Software Maintenance and Support for the ArcGIS Mapping Application, for an Amount not to Exceed \$8,637

Resolution 2014-089 Authorizing the City Manager to Execute a Service Agreement with HDR Engineering, Inc. to Provide Solid Waste Technical and Professional Rate Review Services for an Amount not to Exceed \$20,540, and Authorizing a Contingency of \$4,000

Resolution 2014-090 Authorizing the Issuance of a Purchase Order to Infor Public Sector. Inc., Procuring Annual Software Maintenance and Support for the Hansen 8 Application, for an Amount not to Exceed \$40,092

Introduction of an Ordinance of the City of Belmont Increasing the City's Sewer Charges for Fiscal Year 2014/2015 and 2015/2016

**ACTION:** On a motion by Councilmember Reed, seconded by Councilmember Stone, the Consent agenda was unanimously approved.

## **HEARINGS**

### **Public Hearing to Adopt Proposed Budget and Related Items for Fiscal Year 2015**

Finance Director Fil noted that the budget was introduced at the May 27<sup>th</sup> meeting. He pointed out that the Finance Commission reviewed and unanimously recommended approval as proposed. He explained the components of the Master Revenue schedule. He described the recommendations from the Finance Commission. He followed up on the items that were discussed at the May 27<sup>th</sup> meeting.

Vice Mayor Braunstein opened the Public Hearing.

**Perry Kennan**, Belmont resident, spoke regarding the City Manager's message, the allocation of funds for infrastructure, the suggestion to add a definitions section to the budget, and the Finance Commission's recommendations.

Vice Mayor Braunstein closed the Public Hearing.

Finance Director Fil provided an explanation of some of the terms used in the budget.

Councilmember Stone commented regarding the positive message of the budget and thanked staff for getting the budget posted to the web.

Councilmember Reed expressed concerns regarding staffing of the Community Development Department and the use of third-party consultants. He also expressed support for moving forward with the restroom renovation at Alexander Park. He pointed out that the budget for infrastructure needs has been increased.

Councilmember Wright commented regarding Community Development staffing and suggested the potential use of contingency funding if the need arises.

Discussion ensued regarding the restroom renovation project at Alexander Park. Council concurred to accelerate the project.

Mayor Lieberman commented regarding the tree permit appeal fees.

Parks and Recreation Director Gervais outlined the proposed tree removal fees and noted that the Tree Board recommended a reduction in fees associated with development. He explained the process for appealing a tree removal permit that is denied.

Discussion ensued regarding the fine schedule for parking violations and facility use fees.

**ACTION:** On a motion by Councilmember Reed, seconded by Councilmember Stone, the following resolutions were unanimously approved, said motion to include the acceleration of the restroom renovation at Alexander Park to the FY 2015 budget.

Resolution 2014-091 Adopting the Proposed FY 2014-15 Base Budget Revenue, Appropriations, Capital Improvement Program Budgets and Permanent Staffing Plan for the City of Belmont  
Resolution 2014-092 Establishing the Appropriations Limit FY 2014-15 for the City of Belmont  
Resolution 2014-093 Making FY 2014-15 Amendments to the Master Revenue Schedule (City)  
Resolution 2014-094 Establishing the Annual Special Tax for Community Facilities District No. 2000-1 (Library Project) for FY 2014-15 and Requesting that the County of San Mateo Collect the Special Tax on the Real Estate Tax Rolls

**RECESS**                      **8:15 P.M.**

**RECONVENE:**              **8:20 P.M.**

## **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

### **Adoption of a Code of Ethics and Conduct for Elected and Appointed Officials**

City Manager Scoles noted that City Council expressed a desire to adopt a Code of Ethics and Conduct for elected and appointed officials.

Mayor Lieberman noted that he has supported the adoption of such a document to improve the way the City does business with the public. He suggested that a copy of the final document be made available for all publicly-noticed meetings.

Councilmember Wright suggested revisiting the document annually.

Councilmember Stone stated that concerns have been expressed by the public regarding behaviors, and that adoption of document would address these behaviors and set expectations.

Councilmember Reed stated that he experienced negative behaviors while a member of the Planning Commission, some behaviors which continue by some members. He expressed support for the sanctions set forth in the proposed document.

**Perry Kennan**, Belmont resident, commented regarding the proposed document.

Discussion ensued regarding potential modifications to the document.

City Clerk Cook and City Treasurer Violet confirmed that they would sign the document as elected officials.

**RECESS: 9:40 P.M.**

**RECONVENE: 9:45 P.M.**

**ACTION:** On a motion by Councilmember Reed, seconded by Councilmember Wright, Resolution 2014-095 Adopting a Code of Ethics and Conduct for Elected and Appointed Officials was unanimously approved.

**Verbal Discussion Regarding Upcoming City Council Meeting Schedule**

City Manager Scoles described the issue of the lack of quorum for the June 24<sup>th</sup> meeting and its affect on the Proposition 218 hearing previously set for June 24. He noted that the meeting will be adjourned to July 8.

**Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**

Councilmember Stone reported on: 1) two four corners group meetings, 2) Belmont/San Carlos fire board meeting, 3) SBWMA, and 4) grand opening of John Lee Memorial Dog Park in San Mateo.

Councilmember Reed reported on a recent Infrastructure Committee meeting.

Vice Mayor Braunstein described a recent meeting he and the Mayor had with Mid-Peninsula Water District. Mayor Lieberman noted discussion regarding potential regular meetings with the District.

**ADJOURNMENT 10:30 p.m.**  
**(to continued closed session)**

**RECONVENE CLOSED SESSION**

**COUNCILMEMBERS PRESENT: Wright, Reed, Stone, Braunstein**

**COUNCILMEMBERS ABSENT: Lieberman**

- B. Conference With Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1), Two Cases: 1) Baka v. City of Belmont, San Mateo Superior Court No. CIV 523248; 2) Vinarskiy v. City of Belmont, San Mateo Superior Court No. CIV 527021

**ADJOURNMENT** at this time, being 11:00 p.m.

**Terri Cook  
City Clerk**

Meeting audio-recorded and videotaped (except Closed Sessions)